

Rooted School - Indianapolis
REGULAR MEETING OF THE BOARD OF DIRECTORS
Virtual Meeting (see Zoom information on second page)

**Rooted Indianapolis Board Meeting
Wednesday, October 7th, 2020 at 6:00 PM**

I. Call Meeting to Order (Board Chair) - 6:04pm

- Stephanie called to order at 6:04pm.
- Roll Call on attendance:
 - Chuong – present
 - Taffanee - present
 - Katie - present
 - Terri - present
 - Devin – present
 - Stephanie - present
 - Merillat - present
- Quorum is met

II. Consent Agenda (Board Chair) - 6:05pm

1. Meeting Agenda (adoption)
 2. 9.2 Board Meeting Minutes (approval)
- A minor change was made to the minutes. Seeing no other objections, the consent agenda is adopted

III. Mission Moment (School Leader) - 6:06pm

1. Mission Moment (Katie + Merillat)

IV. Board Discussion and Action Items (Board Chair)

1. SCHOOL PERFORMANCE + ACADEMICS (Ma'at Lands + Katie Murphy) - 6:11pm
 - Executive Director + School Leader report (presentation)
 - a) As of 9/30, we are at 60 registered students (after reconciling the roster). Most students that dropped were related to transportation issues. This is on target for our enrollment number, a real feat when Enroll Indy shared that most schools only hit 75% of their target enrollment.
 - b) 81.4% attendance rate, below target of 97%. Mostly related to technology issues tied to COVID. Doing home visits to support this for progress next month. Already seeing improvement this month.
 - c) No suspensions in August or September

- d) No staffing changes, but will be seeking tutors
- e) Academic progress, will share more in the next presentation
- f) Mayor's office check in coming up
- g) Immediate cut off of bus service due to COVID impact on a shortage of drivers. Concerned here about the plan moving forward and leveraging the lawyer to support breach of contract concerns.
- h) Discussion with the Board
 - (1) Katie asked how many buses are needed. Ma'at confirms they need 2 buses total.
 - (2) Merillat asks about liability of using a company vs our own employees. Ma'at explains the pro of using a company is that the company is responsible for filling the driver position at all times.
 - (3) Stephanie asks about partnerships with other charter schools. Ma'at is working with the MindTrust to work on a broader solution.
 - (4) Terri asks if Miller transportation will pay for the driver. Javaris confirms they will cover that cost.
- Initial student reading data (presentation + questions) - 6:25pm
 - a) Overview of Achieve 3000 student data
 - (1) Goal 70% of students meet individual annual reading targets aligned to grade level proficiency as measured by Achieve 3000
 - (2) Data snapshot:

Baseline Achieve 3000 Data 2020				
Falls Far Below		Approaches	Meets	Exceeds
<i>Elementary</i> 5.5% (3)	<i>Middle</i> 34.5% (19)	41.8% (23)	16.4% (9)	1.8% (1)

- (3) Overview of plan for next steps:
 - (a) 2 reading activities a week
 - (b) Achieve 3000 times every week
 - (c) Tutor time
- b) Discussion from the board
 - (1) Stephanie asks how this compares to what she expected
 - (a) Ma'at expected numbers to be lower, especially given the impact of COVID. It's great to see how many are in the approaching category that can be moved. Ma'at feels confident about the plan overall.
 - (2) Stephanie asks how to think about setting goals for students that are below grade level.

(a) Ma'at shares that many schools say 2 years of growth per year, but they may not get them to where they need to be by the end of high school. So if you're at 8th grade now, we're trying to get them to 9th by end of year. Same for 7th grade level.

(3) Stephanie asks what is a good goal for a student at an elementary level currently.

(a) Ma'at said 2 years is the recommended amount.

(b) Katie adds that a student at that level they will still be working to master decoding words

2. FINANCE (Javaris Carrion +Terri Anderson) - 6:41pm

- Discuss timeline for Action Plan
 - a) Terri shares that she has reviewed goals and walked through the overall timeline for the year
 - b) Stephanie asks the Finance Committee to document their overall plan action plan for the year and share the overview by the next board meeting.
 - c) Terri says based on the most recent financial report we are currently under budget and on track for future spending.

3. GOVERNANCE (Stephanie Bothun) - 6:50pm

- Board Chair Nomination (approval) - 6:50pm
 - a) Stephanie shares she will be resigning from the board and the board chair position effective this evening.
 - b) Stephanie asks for nominations from the floor
 - c) Merillat nominates Katie for board chair
 - d) Devin reiterates nomination for Katie
 - e) Katie accepts the nomination
 - f) Roll call vote on the Board Chair nomination
 - (1) Chuong – yes
 - (2) Taffanee - yes
 - (3) Katie - yes
 - (4) Terri - yes
 - (5) Devin – yes
 - (6) Stephanie - yes
 - (7) Merillat - yes
 - g) Katie is approved as the incoming Board Chair
- Committee Resources (discussion) - 6:56pm
 - a) Merillat will share folder of committee resources to ensure that we have standard resources and expectations for preserving our committee work moving forward.

V. Comments from Board Members (Board Chair) - 6:58pm

- Upcoming board meeting items

VI. Next steps and Commitments (Secretary) - 7:00pm

- Recap action items for board members and committees
 1. Add brief budget presentation to our November board meeting (and all future board meetings) for Finance Committee
 2. Finance Committee documents their action plan for the year and shares at the next board meeting
 3. Merillat will share folder of resources for committees to use moving forward by the end of this week
 4. Katie will schedule a quick executive session once the school leader contract is ready to be finalized
- Board Dates: November 4th, December 2, January 5th, February 3rd

VII. Adjournment (Board Chair) - 7:01pm

1. Devin moves to adjourn the meeting, Katie seconds it
 1. Roll Call
 - a) Chuong – yes
 - b) Taffanee - yes
 - c) Katie - yes
 - d) Terri - yes
 - e) Devin – yes
 - f) Stephanie - yes
 - g) Merillat - yes
 2. The motion carries

Zoom Link – Upcoming

<https://us02web.zoom.us/j/88555382351?pwd=cnp1M290MW56QVhMc00xUjZLU1VXdz09>

Join Zoom Meeting: us02web.zoom.us/j/88372031593?pwd=...
(ID: 88372031593, password: 788148)

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