

Rooted School - Indianapolis
REGULAR MEETING OF THE BOARD OF DIRECTORS
Virtual Meeting (see Zoom information on second page)

Rooted Indianapolis Board Meeting
Wednesday, December 2nd, 2020 at 6:00 PM

- **Call Meeting to Order (Board Chair) - 6:14pm**
 - Katie called to order at 6:14pm.
 - Roll Call on attendance:
 - Chuong - present
 - Taffanee - present
 - Katie - present
 - Terri - present
 - Devin - present
 - Merillat - present
 - Quorum is met

- **Consent Agenda (Board Chair) - 6:15pm**
 - Meeting Agenda (adoption)
 - 11.4.20 Board Meeting Minutes (approval)
 1. The Board Meeting Agenda and Minutes are adopted

- **Mission Moment (School Leader) - 6:17pm**
 - Mission Moment (Ma'at) - Shout out to Chuong who is tutoring several students

- **Board Discussion and Action Items (Board Chair) - 6:19pm**
 - SCHOOL PERFORMANCE + ACADEMICS (Ma'at Lands + Katie Murphy) - 6:19pm
 - Executive Director + School Leader Report (presentation)
 - a) Currently at 59 students enrolled
 - b) Improvement in attendance, but want to see this get up to 95%
 - c) No suspensions still
 - d) Staff updates - AP is on maternity leave, in January starting new hire process for Operations
 - e) PSAT coming in December, certifications coming along
 - f) COVID updates - moving to all virtual school based on directive from Health Department and Mayor's Office
 - g) New partnership with INNOPOWER, Eleven Fifty Academy and Rooted for Thanksgiving baskets and soon to be internship pipeline

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- Student Performance Update Fall 2020 (presentation + discussion)
 - a) Achieve 3000 presentation
 - b) NWEA presentation

- FINANCE (Terri Anderson) - 6:40pm
 - Financial Ratios for Fiscal Management (presentation + discussion)
 - a) These help us analyze the incoming data and budget - ultimately telling us what are our bills and can we pay our bills on time?
 - b) Refer to presentation document from Terri for details
 - c) Questions:
 - (1) Ma'at asks about a specific ratio and Terri discusses how that particular ratio would be leveraged
 - (2) Taffanee asks about the Acid Test Ratio and Terri discusses how it is tied to current assets (monetary value) divided by your current liabilities (your accounts payable and other loans). There is an industry standard for where charters should fall. The Acid Test brings current inventory into the equation
 - (3) Chuong asks about inventory and confirms these would not be considered a liquid asset. Terri gives an examples of textbooks and computers and things that are sitting on shelves waiting to be used.
 - (4) Katie asks about which ratios we'll use the most. Terri highlights there are many you can use, but the presentation highlights only the ones that will be used right away.

- GOVERNANCE (Taffanee + Merillat) - 6:58pm
 - Committee Transitions and Membership (discussion)
 - Merillat shares the news of her move to Louisville, Kentucky and as such will be resigning from the board this month.
 - Katie notes that we will need a new secretary and in the meantime will rotate board minute responsibilities.
 - Katie also notes this is a time when we need to grow the board and asks for the board to consider their networks and that there will be an upcoming assessment to asses our skillsets across the board.
 - Taffanee notes the need to start a development committee and that this skillset should be considered when deciding on new board members.
 - Terri asks about the need of a staff member for development vs a board member associated with this. Taffanee expresses the likely need eventually for both and Katie affirms.

- **Comments from Board Members (Board Chair) - 7:12pm**
 - Terri asks about the needed financial reports at the board meeting given the timing of our board meeting cadence in the meeting. Katie confirms that the broader board will be fine reviewing 60 days out, but encourages the committee to stay connected to the month more closely.

- **Next steps and Commitments (Secretary) - 7:16pm**
 - Recap action items for board members and committees
 1. Katie to send an email soon with a skills assessment for the board for all board members to complete
 2. Katie will work on a process for vetting new potential board members and share that with the board
 3. Continue regular committee meetings
 - Board Dates: January 5th, February 3rd, March 3rd, April 7th

- **Adjournment (Board Chair) - 7:18pm**
 - Terri moves to adjourn the meeting, Taffanee seconds it
 - Roll Call
 - Chuong – yes
 - Taffanee - yes
 - Katie - yes
 - Terri - yes
 - Devin - yes
 - Merillat - yes
 - The motion carries

Zoom Link

Rooted Indy is inviting you to a scheduled Zoom meeting.

<https://us02web.zoom.us/j/82894145443?pwd=N2RZaXU4M0pGQjNTcGhBMldOQXg3Zz09>

Meeting ID: 828 9414 5443

Passcode: 062739

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