

Rooted School - Indianapolis
REGULAR MEETING OF THE BOARD OF DIRECTORS
Virtual Meeting (see Zoom information on second page)

Rooted Indianapolis Board Meeting
Wednesday, January 6, 2021 at 6:00 PM

1. Call Meeting to Order (Board Chair) - 6:10 PM

- Katie called to order at 6:10 pm.
- Roll Call on attendance:
 - Chuong - Yes
 - Taffanee - Yes
 - Katie - Yes
 - Terri - No (joined at 6:14PM)
 - Devin - Yes

- Quorum is 3

2. Consent Agenda (Board Chair) - 6:11 PM

1. Meeting Agenda (adoption)
2. 11.4.20 Board Meeting Minutes (approval)

- The Board Meeting Agenda and Minutes are approved

3. Mission Moment (Board Members) - 6:12 PM

1. Mission Moment (Ma'at)
Appreciation of the parents
Created "Winter School", a third of students participated

4. Board Discussion and Action Items (Board Chair) - 6:13 PM

1. SCHOOL PERFORMANCE + ACADEMICS (Ma'at Lands) - 6:14 PM
 - Executive Director + School Leader Report (presentation)
Current enrollment is 58 (students moved away). Target is 60.
Attendance drop from November -> December from 89% to 87.2%
 - Attributes the drop to less weeks in December and impending break
Currently in the upper 90s for Jan.
 - Hiring part-time office assistant as contractor from now to end of school year
 - Students took PSAT 8/9 tests and we have scores
 - Will update board after the academic committee board meeting
 - Year to date highlights from Achieve academic data
 - 32.0 Avg Lessons Completed Per Student (Goal is 40 per semester)
 - Average Lexile growth is higher than Expected Lexile growth
 - CSP Monitoring Audit on January 26th

Rooted given permission to open school in person
Started partnership with Eleven Fifty -- seeing how we can work together

2. FINANCE (Terri Anderson) - 6:22 PM

- Budget Update (presentation + discussion)

Materials:

https://drive.google.com/drive/folders/1_aGFC9X2tUI8Dts-IbkCLcLYarF_JRjE

As of November 2020

Federal Lunch Program -- in process of application

Total Revenue Variance -- \$144k

Total Expenditures Variance -- \$56k

Net Operating Revenue

Budget -- \$268k

Actual -- \$180k

Variance -- \$88k

Facilities -- mostly buses, we need security which will be in this category

Katie question:

Facilities Expense numbers look weird year long budget is low?

Terri to double check -- The \$204k was correct

Terri comments:

There's a need for development to get more money & student recruitment

3. GOVERNANCE (Katie Murphy + Taffanee Keys) - 6:40 PM

- Board Membership (presentation + discussion)

Skills assessment for board

<https://docs.google.com/spreadsheets/d/1cl-59Dp5rp7-4VYFDq7Ca4i6qT-aHam5OEQ7ACIbSBg/edit#gid=631149172>

Take time to look through and fill in the sheet

Everyone filled out the sheet

Devin's observation: We have no one with Marketing or Media experience

Recruitment process:

Review draft

https://docs.google.com/document/d/1qmneE_Wy133KycrlrcnKdF5UyqmgKPD9MMMAmM5seOQ/edit

See Katie's notes on the document

5. Comments from Board Members (Board Chair) - 7:14 PM

- Upcoming board meeting items: committee action plans

Recruit or talk to people who can help

6. Next steps and Commitments (Secretary) - 7:16 PM

- Recap action items for board members and committees
Everyone -- Recruit or talk to people who can help
Katie will send another revision of the cultivation process. Also meeting minutes
- Board Dates: February 3rd, March 3rd, April 7th, May 5th

7. Adjournment (Board Chair) - 7:17 PM

- Devin moves to adjourn the meeting, Taffanee seconds it
 - Roll Call
 - Chuong – Yes
 - Taffanee - Yes
 - Katie - Yes
 - Terri - Yes
 - Devin - Yes
 - The motion passes

Zoom Link

Rooted Indy is inviting you to a scheduled Zoom meeting.
Join Zoom Meeting

<https://us02web.zoom.us/j/82894145443?pwd=N2RZaXU4M0pGQjNTcGhBMldOQXg3Zz09>

Meeting ID: 828 9414 5443

Passcode: 062739

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