

Rooted School - Indianapolis  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Virtual Meeting (see Zoom information on second page)

**Rooted Indianapolis Board Meeting  
Wednesday, July 1<sup>st</sup>, 2020 at 6:00 PM**

- **Call Meeting to Order (Board Chair) - 6:05pm**
  - Stephanie called to order at 6:05pm.
  - Roll Call on attendance:
    - Merillat – here
    - Chuong – here
    - Stephanie – here
    - Taffnee – absent
    - Katie – here
    - Terri – absent
    - Devin – here
  - Quorum is met
  
- **Consent Agenda - 6:07pm**
  - Meeting Agenda (adoption)
  - 6.17 Executive Session Meeting Minutes (approval)
  - 6.17 Board Meeting Minutes (approval)
  
- **Mission Moment (School Leader) - 6:09pm**
  - Ma’at opens her remarks sharing that the new class of Mind Trust Fellows was announced which includes the new school leader for the middle school that will be in relationship with us in the building with Eastern Star
  
- **Executive Session - 6:11pm**
  - Chuong moves to go into Executive Session, Katie seconds it
    - Roll Call Vote:
      - Chuong – yes
      - Devin - yes
      - Katie – yes
      - Stephanie - yes
      - Merillat - yes
    - The motion carries
  - Devin moves to leave Executive Session, Chuong seconds it
    - Roll Call Vote:
      - Chuong – yes
      - Devin - yes
      - Katie – yes
      - Stephanie - yes

- Merillat - yes
  - The motion carries
- **Board Discussion and Action Items (Board Chair) - 6:47pm**
  - SCHOOL PERFORMANCE + ACADEMICS (Ma'at Lands + Katie Murphy) - 6:47pm
    - School Leader Report (presentation)
      - Ma'at shares updates on the Pre-Opening Checklist
        - Primarily in the last phases of polishing items related to governance, the handbooks and partnership agreement
      - Summer school started on June 29th with 36 students enrolled
      - Funding
        - 4 grants in the pipeline
      - Student enrollment - at 66 students, 1 everyday this week
        - Budget is set for 55, but still trying to hit the goal of 75 students due to the movement that happens in the first weeks of school
      - Professional development starts July 20th
      - First day of school August 12
      - Ribbon cutting ceremony September 16 or 17
      - Discussion
        - Chuong asks if that is a big swing from the last report
          - Ma'at confirms it is up significantly and they have planned home visits due to unrepsovie nature
        - What's behind the summer school plan?
          - Will get funding for this next year, but cannot this year so only 1 class and the Mayor's office told them they needed to do this to help prepare students especially after the nature of COVID
        - Stephanie asks what is the Lilly Grant - the Enhancing Futures grant?
          - Yes from Ma'at
          - Stephanie comments this is a big deal and the tie to Eastern Star will be helpful
        - Stephanie asks about the strings attached to CARES Act
          - Ma'at shares we didn't receive funding in the first round because we were not open as a school, but now qualify and will have to be mindful of the buckets where you can spend the funding
        - Stephanie asks about the Governor's grant
          - Ma'at's impresion is that this is leftover money that is fairly flexible

- Stephanie asks if the CARES act has to be spent by the end of the year?
  - Ma'at says no, it's up to 2022 in most cases now
- Katie asks about the 21st century grant
  - Ma'at says the Eastern Star is our other main organization partner in this case.
  - Katie says we should be very careful about where the money should be allocated
- Stephanie shares more on the CARES act about educational opportunities and certifications - could we leverage any of these as we design for the 1st year?
- Ma'at shares that Eastern Star is going to offset some technology costs
- Fall action plan (COVID-19, e-learning, virtual learning) (update)
  - Ma'at shares things are unclear right now and keep changing. Only mandate from state health department that if you have a case at your school you have to report it within 24 hours.
  - They met with parents a couple of weeks ago and 90% of them reported they want their kids in schools and understand the risks.
  - Plan is to be here 5 days a week on site, low student ratios, cleaning supplies and procedures being put in place.
  - If something happens, we're equipped for remote learning. Created a schedule, working on the logistics plans.
  - There are a few students that will be definitely starting from home.
  - Stephanie asks what responsibility is for our board, and preparing for this ahead of time so we can act fast
    - If student or teacher gets it
    - PPE access and cleaning supplies
- FINANCE (Javaris Carrion +Terri Anderson) - 7:08pm
  - Food Service Contract (approval)
    - This item does not need to be approved by the board, just the finance committee
  - Audit Vendor Contract (approval)
    - This item does not need to be approved by the board, just the finance committee
    - Katie moves to move the Audit Vendor and Food Service Contracts to the Finance committee for approval, Chuong seconds it
      - Roll Call Vote:
        - Chuong – yes
        - Devin - yes
        - Katie – yes

- Stephanie - yes
        - Merillat - yes
      - The motion carries
    - One-year budget update (discussion)
      - Devin moves to table the one-year budget update, Merillat seconds it
        - Roll Call Vote:
          - Chuong – yes
          - Devin - yes
          - Katie – yes
          - Stephanie - yes
          - Merillat - yes
        - The motion carries
  - GOVERNANCE (Stephanie Bothun) - 7:10pm
    - Evaluation for the CMO/EMO (discussion)
      - Not ready for review yet, but Stephanie has resources needed at this point and will loop back to the board soon.
- **Comments from Board Members (Board Chair) 7:12pm**
  - **Upcoming board meeting items:** Add a board meeting July 15<sup>th</sup> (must have items approved by July 23<sup>rd</sup> when the checklist is due)
  - **Priorities for committees:** work on plans to achieve goals – on the board drive
- **Next steps and Commitments (Secretary) - 7:15pm**
  - Board Dates: August 5, September 2, October 7<sup>th</sup>, November 4<sup>th</sup>
  - Ma'at will share an update to the board on the COVID contingency plans
  - Stephanie will add a July 15<sup>th</sup> board meeting to our calendars and confirm with the other board members attendance
  - Merillat will review Ma'at's contract when that comes back from the lawyer to prepare for approval at the next board meeting
  - The Finance Committee will review the Audit Vendor and Food Service Contracts to the Finance committee for approval
  - Each committee will meet ahead of the July 15<sup>th</sup> board meeting to prepare the annual work plan for your committee
- **Adjournment (Board Chair) - 7:18pm**
  - Devin moves to adjourn the meeting, Katie seconds it
    - Roll Call
      - Chuong – yes
      - Devin - yes
      - Katie – yes

- Stephanie - yes
- Merillat - yes
- The motion carries

○

### **Zoom Link**

Rooted Indy is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89298503573?pwd=eEk1dGc2R2dsUmljaGp1eW9yYlVkUT09>

Meeting ID: 892 9850 3573

Password: 790473

One tap mobile

+13126266799,,89298503573#,,,0#,,790473# US (Chicago)

+19292056099,,89298503573#,,,0#,,790473# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 892 9850 3573

Password: 790473

Find your local number: <https://us02web.zoom.us/u/krc4XOPWo>